

**Fremont Community Theatre and Literary Society, Inc.  
Board of Trustees Meeting: September 21, 2020**

**Current Board (2020-2021)**

Jim Posey, President	Randy Brown, Trustee
Sarah Stamm, Vice President	Floyd Collins, Trustee
Lynne Wagner, Secretary	Ashly Conley, Trustee *let us know she was running late
Mary Jo Foos, Treasurer	Cyrus Foos, Trustee
Daleen Askins, Chairman of the Board	

**Meeting location:** Fremont Community Theatre stage

**Meeting called to order:** 6:00pm

**Guests**

In attendance: None

Guest Comments or Concerns: None

**Secretary's Report**

Board Meeting: August 17, 2020

Corrections to minutes: None

\*With the above corrections noted:

Motion to accept: Floyd Collins. Cyrus Foos seconded.

Motion carried.

**Treasurer's Report\***

*Financial Report is only available upon request for security measures.*

\*Motion to file for audit:

Motioned by: Cyrus Foos

**Show In House Report:** No show is currently in-house

**Liaison (last show) Report:** No report given due to COVID shutdown

**Correspondence**

Thank you note from Downtown Fremont Association for the donation for the Kegs 'n Eggs event (adult easter egg hunt was rescheduled from earlier this spring due to COVID).

**Committee Reports**

**Audit Report:** None

**Box Office:** None

**Building and Grounds:** Printer was moved into auditorium, out of view from the main doors. Temporary no trespassing signs have been placed around the building. Tim Bolton fixed the box office door and has kept up with the mowing list. The weight from the costumes in the lobby has pulled the metal coat rack away from the wall- will be added to the maintenance list. Security walk-throughs are being completed a few times a week by Tim Bolton or Floyd Collins.

**Constitution and By-Laws:** None

**Costumes:** Lynne Wagner brought several examples of other costume/prop rental agreements to ask about language to be used in contract. We'll want to use a scale to determine how much rental fees are based on the costume value and number of costumes, but values will need to be determined by the Costuming committee/Properties committee. There was also some discussion about deposits being required to take costumes, but some schools may not be able to provide deposits and just pay the entire fee when returning (depending on the school's financial setup). That will also need to be determined by the Costume/Props committee.

Sue Stotz also asked if there's a specific time when she can start working in the loft- whenever she's able is fine.

**Director's Resource Manual:** None

**Grants:** Jim Posey has been working on several different options for grants. The Fremont City CARES Act will be hosting a lottery system to choose eligible businesses to receive funds. He and Mary Jo Foos will be gathering the required financial information in order to complete the application and get it submitted.

He also included other grants from the Ohio Arts Council as future possibilities, since some of progressive and require previous grants through the council.

**Graphics Designer:** None

**Historian:** None

**House Managers:** None

**Lobby Décor:** None

**Membership:** New Members added include: Toni Biggert, Wayne Biggert, Darla Brown, Sue Stotz, Denny Stotz, Delilah Foos, Michael PJ Foos, Cheryl Bolton, Cody Noon, Hilary Frater, Claire Zimmerman (Honorary member), Donielle Yates, and Linda Bell. Jackie DeFriece and Scott Havice has completed forms but have not received membership fees yet. We've received membership fees from Heather Langley, but no form was completed or information given. We've got 36 members (47 total if we include those with missing paperwork and honorable members). The new online form for membership is up and making things much easier for members to do!

New members will be added to the FCT Members Only Facebook group.

Laurels recap: Virtual Laurels went well and members responded positively! Those who were unable to watch immediately were able to go back at their own pace to see the video. Sarah Stamm suggests that utilizing videos while shut down for COVID may be beneficial for interaction and staying in contact. All videos to the Youtube channel can only be posted by Tim Bolton or Floyd Collins as part of the technology committee. Sarah Stamm will be contacting individuals with awards at the theatre to set up a time for pick up.

**Murder Mystery Troupe:** None

**Newsletter Editor:** Jim Posey will be creating an informational newsletter to include Laurel winners, Stanley winner photo and bio (Jim Stendara, if possible), membership information, and reminder about Laurel Award pick-ups.

**North Lot Planning:** Tim Bolton has tabled this until further notice.

**OCTA Delegate:** None

**Play Reading:** None.

**Playbill and Program Editor:** None.

**Publicity/Marketing:** Lynne Wagner wanted to bring up Giving Tuesday fundraising possibilities to maximize exposure and create some fun hype. **Cyrus Foos motioned, "We will host a 12-hour Giving Tuesday Telethon from 7am to 7pm on December 2, 2020 to be promoted on our website and Facebook. Levels of donations may include incentives to be decided by the board at a later date." Randy Brown accepted the motion and Floyd Collins seconded. All approved, motion carried.**

Lynne Wagner would also like to promote the Amazon Smile charitable giving to encourage patrons and members to choose Fremont Community Theatre & Literary Society for their charity of choice. It earns money for the theatre without costing them any extra money. She would also like to start promoting the Kroger Plus Community Cares charity choice for all Kroger Plus card members- it also earns money for FCT in the same way.

Amy Wylykanowitz will be picking up t-shirts (to help fund the Teen Scholarship Fund) for the upcoming Farmer's Markets. Fremont Community Theatre will have a booth on October 3 and October 17, 2020 for people to buy shirts in person.

**Props:** None

**Record Retention:** None

**Season Tickets and Patronage:** None

**Social Committee:** None

**Social Media:** This report was incorporated with the Marketing/Publicity report.

**Teen Theatre:** Kyleigh Lash, one of the teen advisors, has moved to a new position at Terra Community College.

**Teen Theatre Scholarships:** None

**Webmasters and Technology:** None

**Youth Theatre:** None

\*Any new/changes to chairs or committees

## **Business**

### **Old Business:**

Daleen Askins contacted Aara Wise about sending purged scripts to OCTA and received names of area people (Millie Butts and Donna Jean Evans). She is waiting to hear back from Evans to set up a meeting date.

Judge Dan Brudzinski is checking with superior judges to check on possibility of municipal courts' use of theatre and will contact us when he hears back. Mary Jo Foos checked with our insurance agent about liabilities and remains a feasible possibility at this time.

### **New Business:**

**Floyd Collins motioned, "That Fremont Community Theatre moves the 2020-2021 season to the 2021-2022 season respectively." Cyrus Foos accepted the motion, Randy Brown seconded. Motion carried with Ashly Conley abstaining.**

**Notes from June meeting:** Daleen Askins has proposed plans for the rest of 2020-2021 and moving us into 2021-2022 season, depending on the effects and restrictions from COVID-19.

*Proposed 2020-2021 FCT Season:*

*The Underpants: Sept. 11-13, 18-20, 2020 or Dec. 11-13, 18-20, 2020*

*Bench in the Sun: Dec. 4-6, 2020*

*Kalamazoo: Jan 22-24, 29-31, 2021*

*Waiting for Godot: Mar. 12-14, 19-21, 2021*

*Mamma Mia: May 7-9, 14-16, 2021*

*Proposed 2021-2022 FCT Season:*

*If Mamma Mia can't be done in May, we will try Sept. 3-5, 10-12, 2021. If Mamma Mia is done in May, we will open with a straight show –possibly the Underpants or something like that.*

*Elf: Dec. 3-5, 10-12, 2021 (will need to be moved to this date rights are paid)*

*Straight play: possibly The Underpants if we can't do it elsewhere: Jan. 2022*

*Straight play: Mar. 2022*

*Wizard of Oz: May 6-8, 13-15, 20-22, 2022*

*Floyd Collins motioned: "the tentative season proposed with possible dates for the 20-21 and 21-22 seasons be approved by the board for licensure deadlines to be adjusted later, if needed."*

*Lea-Ann Wilson accepted the motion, Ashly Conley seconded. Motion carried.*

### **FCT will continue to monitor the situation of public health along with COVID restrictions and director availability.**

Daleen Askins questioned if we should purchase an online meeting app if free ones are not the best choice. Lynne Wagner has a paid personal Zoom account that she has offered instead of FCT needing to pay for one.

Amelia Purk contacted FCT to suggest a drive-through character meet and greet in front of the building for Halloween. Due to current COVID restrictions on businesses (and schools, since we would have to utilize Vanguard's parking lot), this activity will not be adopted.

Jim Posey suggested that we consider hosting public domain movies on our screens as an income stream for weekends in October (and he has also agreed to run it). Offering low-cost tickets (\$5) and very limited seating (by reservation and meeting Governor Mike DeWine's seating restrictions) with no refreshments. Public opinion seems mixed at this time so Lynne Wagner will create an online survey for members and patrons to vote by Friday night at 11:59pm (September 25). The survey will ask if they currently feel comfortable attending, if they would follow health mandates, do a health assessment at the door, make reservations, pay a small fee, and watch a movie with no refreshments. We will also ask if they are current members and/or season ticket holders. Lynne Wagner will post the results of the survey (along with comments) on the FCT Board page so that all board members are able to judge how successful this may be. We can call a Zoom meeting or host the vote directly on Facebook.

**Adjournment**

Moved to adjourn: Cyrus Foos

Time: 8:16pm

**Next Meeting**

Date: October 19, 2020

Time: 6:00pm

Location: TBA