

Board Meeting
March 17th, 2020

Venue: Fremont Community Theater
Meeting started at 5:35 pm

Attendance: FLOYD COLLINS, DALEEN ASKINS, LEA-ANN WILSON, ASHLY CONLEY JIM POSEY, SARAH STAMM

Guests in Attendance: RANDY BROWN, BRITTANY FORSTER

Minutes:

- Minutes
 - From Feb 18th meeting: correct “seconded” and “June 1,”
 - ASHLY motioned to accept. Motion carried.
 - From Special Meeting Feb 24th.
 - LEA-ANN motioned to accept. Motion carried.
- Treasurer’s Report
 - Teen and Youth amounts reflect the royalties paid for *Matilda* and *Lion King*
 - Adult checking includes the money from audience choice cans and grant.
 - Motion to file for audit by ASHLY.
 - DALEEN moves to deposit \$250 check from townhall theater and stop payment on the deposit check.
 - LEA-ANN accepts. ASHLY seconded. Motion carried.
- Corona Virus
 - Mamma Mia.
 - RANDY is willing to postpone. The cast doesn’t want to cancel. He does not want to see it cancelled. He is already running smaller rehearsals and has started blocking already with main cast. It was discussed to get the rehearsal score to learn music at home.
 - Non-members in the cast of Mamma Mia have signed contracts and therefore are NOT public, but part of production.
 - RANDY asked if we were to move forward with set building and spending money. The answer was yes, but to keep it to members only at building days or cast members.
 - As soon as all this lifts Mamma Mia will happen.
 - Other
 - We are closed to the public! We are working on operational access only. Public wanting to use lobby is cancelled.
 - Being able to function as a board in the midst of this situation is very important. Personal conducts and feeling should not interfere with doing what is best for the community and FCT. We could very well need to use online communications more so than ever before but we need to do so ethically and professionally.
 - Plans for upcoming events
 - Constitution Voting will be done electronically on the 21st.
 - Membership Meeting will be moved to April 25th
 - April board meeting could possible be electronically
 - Laurel Awards will be moved to early August
 - Teen and Summer programs TBD
 - Public notice will be sent to the public through Sarah and Jim.
- Show in House Report
 - John Ball called MTI to transpose two of his songs at \$150 each. Talk to Mr. Bell, Mike Sooy, and Brian Bryant about adjusting it with software available.
- Last Show Report
 - JIM P. reports all in all the show went smooth. The audition process was fair. The show has been recorded. A revival could be in the works for summer.

- Correspondence
 - Vanguard looking for actors for video. Needs to be posted on Facebook. BRITTANY is to contact and relay plans.
 - Tracy Armentrout's correspondence was read discussed and will be responded to by SARAH.
 - LEA-ANN moves to purchase the \$23 Chamber member listing. DALEEN accepts. SARAH seconded. Motion carried.
 - Additional mail
 - Mary-Ann medium. No
 - Storybook festival - No
 - Gusmacker - we will discuss.
- Marketing
 - Asking for \$250 to renew Downtown Fremont Membership and Banner.
 - LEA-ANN accepts. JIM P. seconded. Motion carried.
- Publicity
 - Will be chaired by DALEEN for now until chair can be found.
- Box Office
 - Mary Jo turned in *Bench in the Sun* report.
- Building and Grounds
 - Roof Repairs
 - Quotes were given for repair options
 - JIM S. had gotten quotes \$10,471.53
 - FLOYD got quote for metal roof at about half that
 - FLOYD got another quote with a new plan to repair and not replace at \$975
 - ASHLY moves to move forward with the \$975 roof repair. LEA-ANN accepts. JIM P. seconded. Motion carried.
 - We may need members to donate things such as hand sanitizer, disinfectant spray, wipes, etc.
 - We would like to have another wood strip on the other side where the tv used to be to hang posters. Agreed to do.
 - Trying to schedule meeting with Tim and Jim for Lot project.
 - JIM S. posted cost for renovation.
 - Question as to exactly how much is coming out of general funds.
- Constitution and By-Laws
 - Voting will be done online. Due by 21st by 9pm and only given the 21st to vote.
- Costumes
 - Sue needs to submit an updated costume paper with expectations.
 - Did we find the lion and scarecrow costumes?
- Director's Manual
 - Manuals will be made with tentative dates
- House Manager
 - Vanguard students that cleaned will be treated in some way by Daleen. Issues with them not being in school.
- Newsletter
 - We will be mailing one last time to all, then online. No permit posting this time.
- OCTA
 - Deb Wentz is chair for this. She has minutes from her meeting.
- Play Reading
 - Checks need to be sent out for the rights for some shows. Pete needs to contact Ann
- Teen Theater
 - Most recent meeting didn't happen due to Coronavirus.
- Youth Theater
 - FLOYD is still looking for a camp administrator, Co-Music Director, Costuming, Mask Workshop Advisor, Props, Lights, Set build and pieces.
- New Business

- DALEEN will tell Pete to contact Samuel French about refund for *Bench in the Sun*
- Directors will be contacted to meet in the coming weeks to discuss contingency plans if we have to cancel shows.

DALEEN moved to adjourn meeting at 8:42 pm.